



**AMERICAN MODERN SELECT  
INSURANCE COMPANY**

---

**(085)**

*New & Renewal Business 07-01-10*

*Revised 04-15-11*

**DP-1**

**DP-3**

**DP-1 Vacant**

---

**Specialty Dwelling Program Manual**

**Pennsylvania**

---

# DP-3, DP-1 & DP-1 Vacant Programs COVERAGES & FEATURES

<b>Eligibility &amp; Coverages</b>			
	<b>DP-3</b>	<b>DP-1</b>	<b>DP-1 Vacant</b>
<b>Target Market</b>	Designed to accept individuals who have Rental/Seasonal properties that would normally qualify for coverage with a standard carrier.	Dwelling owner that does not desire and/or qualify for coverage on a homeowners form. Also includes stand alone structures like pole barns, camping structures, boat houses, etc. See Risk Characteristics section for more details.	Dwellings and Manufactured Homes temporarily vacant due to renovation, lapse in tenancy, real estate closing, or being held for sale.
<b>Condition of Home</b>	Above average to excellent condition.	Fair or better condition.	Fair or better condition, exhibiting proper maintenance.
<b>Policy Form</b>	SD337 (05/05)	SD137 (03/04)	SD137 (03/04)
<b>Policy Term</b>	12 months Effective 12:01 AM Standard Time	12 months Effective 12:01 AM Standard Time	3, 6, or 12 months Effective 12:01 AM Standard Time
<b>Loss Settlement</b>	Replacement Cost	Actual Cash Value	Actual Cash Value
<b>Optional Loss Settlement Options</b>	ACV or Agreed Value Modified Functional Replacement Cost	<i>not available</i>	<i>not available</i>
<b>Minimum Dwelling Value</b>	\$75,000	\$20,000	\$20,000 (Mobile Home Vacant \$5,000)
<b>Maximum Dwelling Value</b>	\$500,000	\$300,000	\$500,000
<b>Maximum Dwelling Age</b>	no age limit	no age limit	no age limit
<b>Occupancy</b>	Rental and Seasonal	Owner, Rental, Seasonal	Vacant
<b>Multi-Family</b>	1,2,3 or 4 family Up to 3 stories	1,2,3 or 4 family Up to 3 stories	1,2,3 or 4 family Up to 3 stories
<b>Location of Home</b>	Protection Classes 1 - 10	Protection Classes 1 - 10	Protection Classes 1 - 10
<b>Supplemental Heating Device</b>	\$40 surcharge	\$40 surcharge	\$40 surcharge
<b>Water and Mold Limit</b>	\$10,000	N/A	N/A
<b>Perils Insured Against</b>			
<b>Dwelling &amp; Other Structures</b>	Comprehensive Coverage \$500 All Peril Deductible	Named Peril (Fire & E.C.) \$500 All Peril Deductible	Named Peril (Fire & E.C.) \$1,000 All Peril Deductible
<b>Personal Property (optional)</b>	Named Peril	Named Peril (Fire & E.C.)	<i>not available</i>
<b>Additional Coverages Automatically Included</b>			
<b>Other Structures</b>	Up to 10% of Coverage A limit	Up to 10% of Coverage A limit (reduces amount of Coverage A)	Up to 10% of Coverage A limit (reduces amount of Coverage A)
<b>Debris Removal</b>	Reasonable Expense	Reasonable Expense	Reasonable Expense
<b>Rental Value</b>	Up to 10% of Coverage A limit	Up to 10% of Coverage A (reduces amount of Coverage A)	Up to 10% of Coverage A (reduces amount of Coverage A)
<b>Reasonable Repairs</b>	Reasonable and Necessary	Reasonable and Necessary	Reasonable and Necessary
<b>Fire Department Ser. Charge</b>	Up to \$500	Up to \$500	Up to \$500
<b>Optional Additional Coverages</b>			
<b>Additional Living Expense</b>	N/A	Up to 20% of Coverage A Owner Occupied only	<i>not available</i>
<b>Deductible Change Options</b>	<u>All Other Perils</u> \$250 \$1,000 \$2,500 \$5,000	<u>All Other Perils</u> \$250 \$1,000 \$2,500 \$5,000	<u>All Other Perils</u> \$500 \$2,500 \$5,000
<b>Personal Liability Coverage</b>	N/A	Owner-Occupied only	<i>not available</i>
<b>Premises Liability Coverage</b>	Rental & Seasonal	Rental & Seasonal	<i>available</i>
<b>Residence Burglary</b>	Rental only	Owner and Rental only	<i>not available</i>
<b>Satellite Antenna</b>	<i>not available</i>	Wind and Hail Buy-back	Wind and Hail Buy-back
<b>V&amp;MM</b> (excluded for rental risks if intentional act by tenant)	<i>included</i>	Owner and Rental only	<i>available</i>
<b>Structure Endorsement</b>	<i>not available</i>	Seasonal Only	<i>not available</i>
<b>Short Term Rental</b>	Rental Only	Rental Only	<i>not available</i>
<b>Occasional Rental</b>	Seasonal Only	Owner & Seasonal	<i>not available</i>
<b>Vacancy Permission</b>	<i>available</i>	<i>available</i>	<i>not available</i>

# RULES AND DEFINITIONS

## GENERAL RULES AND RATING INFORMATION

- |  |   |
|--|---|
| 1. Application                         | The agent's and applicant's <b>signatures</b> are <b>required</b> .   |
| 2. Insurance to Value                  | DP-1: Dwelling must be insured to <b>market value</b> (excluding land value) not to exceed <b>replacement cost</b> .<br>DP-3: Dwelling must be insured to <b>100% full replacement cost</b> , excluding land value. Dwelling must be insured to <b>100% Market Value</b> , excluding land value, if either ACV or Agreed Value Functional Replacement Cost is chosen. |
| 3. Whole Dollar Rule                   | All premiums shall be rounded to the <b>nearest whole dollar</b> .  |
| 4. Cancellation Rule                   | <b>No flat cancellation</b> is allowed if coverage has been provided under our policy.  |
| 5. Transfer or Assignment              | Our policies may <b>not</b> be transferred or assigned.   |
| 6. Minimum Written and Earned Premium  | There is a \$100 <b>minimum written</b> and <b>earned</b> premium for the Owner, Rental Seasonal and Vacant programs.   |
| 7. Inspections                         | An inspection report may be reviewed as part of the underwriting evaluation. A one time \$35.00 Inspection Fee will be charged when ordered.  |
| 8. Supplemental Heating Device         | A \$40.00 surcharge applies to all dwellings equipped with a Supplemental Heating Device.   |
| 9. Claims Verification                 | A Clue report showing past claims activity will be ordered to verify claims.  |
| 10. Reinstatement and Lapse Policy Fee | A <b>\$10 fee</b> will apply to policies that cancel for non-payment of premium and that are either reinstated without lapse in coverage, or rewritten with a lapse in coverage.  |

## DEFINITIONS

- |                                      |  |
|--------------------------------------|--|
| 1. Owner Occupied Dwellings          | Dwellings owned by the insured that are occupied on a <b>full-time</b> basis as the insured's primary residence for <b>at least five (5)</b> consecutive months. (Dwellings may not be rented to others for any length of time unless Occasional Rental coverage applies.)                               |
| 2. Seasonal/Secondary Dwellings      | Dwellings owned by the insured that are occupied on an intermittent or <b>non-continuous</b> basis as the insured's secondary or seasonal residence for less than five (5) consecutive months. (Dwellings may not be rented to others for any length of time unless Occasional Rental coverage applies.) |
| 3. Other Structures                  | Structures on the dwelling premises which are not attached to the dwelling (including septic tanks).   |
| 4. Rental Dwellings                  | Dwellings owned by the insured that are rented to others for residential purposes.   |
| 5. Vacant Dwellings                  | Dwellings, manufactured and/or modular homes that are unoccupied, whether or not the contents have been removed.   |
| 6. Supplemental Heating Device       | Wood, coal or pellet burning stoves, space heaters, and any other heating device that is not centralized.<br><b>Portable kerosene heaters or space heaters are ineligible.</b>   |
| 7. Stand Alone Structure Endorsement | Structures must have a roof and may or may not be fully enclosed and does not have living quarters. Examples include pole barns, camping structures and covered boat slips.  |
| 8. Row Home / Town Home              | More than two residences where the interior and exterior is owned by the insured and is connected by a common wall to other dwellings/units not owned by our insured. Risk should not be considered a condominium. The surcharge still applies to end units of row homes.                                |

## TEMPORARY SUSPENSION OF WRITINGS

During Temporary Suspensions of Writing, do not accept any applications for new coverage, requests to increase coverage limits, or requests to lower deductibles on existing policies. Existing American Modern policies will renew during this time, provided there is no increase in coverage or lapse between policies.

### Impending Severe Weather

Impending severe weather includes, but is not limited to:

- ◆ Tornado watches and/or warnings
- ◆ Flood watches and/or warnings
- ◆ Tropical storm or Hurricane watches and/or warnings

### Earthquake

- ◆ Restrictions begin with the occurrence of an earthquake or aftershock, of 5.0 Richter (or greater), and continues for a period of 72 hours for dwellings located in counties (in their entireties) within 100 miles of the epicenter.

### Wildfire

- ◆ No risks may be bound within a 25 mile radius of any existing wildfire.

**For Updates Call** (888) 593-3032 or **LOG ON** to our website: [www.amig.com/agents/bindres.html](http://www.amig.com/agents/bindres.html)

# QUOTING PROCEDURE

---

Rate pages are not available for this program.

Quoting and issuance of policies will only be available through **modernLINK®**. If you do not have access to our Award Winning website, you may call Customer Care or your General Agent, whichever applies.

In **modernLINK**, an accurate quote will be ensured by entering all of the requested information. After the **ELIGIBLE PROGRAMS** page, you will be asked to verify some information about the applicant before the Insurance Score is ordered. On this page is our disclosure to the insured that credit history as well as other third party reports may be ordered. **You must read this statement to the insured before proceeding.** Below is the text you will see:

***In connection with this application for insurance, we may review your credit report or obtain or use a credit-based insurance score based on the information contained in that credit report. We may use a third party in connection with the development of your insurance score. We may also obtain loss history and other consumer reports using a third party. The above information may be used to develop your premium or to determine your eligibility for insurance.***

Based on Insurance Score, if the quoted customer is not receiving the best rate, they must receive a FCRA Notice. This is true even if they do not wish to proceed with the quote. **modernLINK** will print this notice when a quote or application is printed, or can be printed alone. If you are receiving a quote by phone, this notice will be faxed to you to give to the customer. If the customer is not in your office, you will need to mail the notice to that customer. This procedure satisfies the requirements of the Fair Credit Reporting Act.

## TERRITORY ALIGNMENT

---

Unless otherwise indicated, the rates and/or premiums apply to the entire state.

### **Territory 50**

Remainder of State

### **Territory 61**

Cities of: Erie, Pittsburgh, Allentown, Bethlehem

### **Territory 62**

The following Zip Codes:

19111, 19112, 19114, 19115, 19116, 19118, 19119, 19120, 19126, 19127, 19128, 19129, 19131, 19135, 19136, 19138, 19141, 19144, 19149, 19150, 19151, 19152, 19153, 19154

### **Territory 63**

The following Zip Codes:

19102, 19103, 19104, 19106, 19107, 19109, 19110, 19113, 19121, 19122, 19123, 19124, 19125, 19130, 19132, 19133, 19134, 19137, 19139, 19140, 19142, 19143, 19145, 19146, 19147, 19148, 19176

### **Territory 64**

Counties of:

Pike, Monroe, Northampton, Bucks, Montgomery, Delaware, Chester, Lancaster

## DIRECT BILL PREMIUM PLANS

---

**Direct Bill** is American Modern Insurance Group's own automated billing and processing system. With the completion of an easy application, this system will automatically produce a declarations page, bills and renewals. All policies can be dispatched from our office to the insured. Please inquire for details.

**We now accept Credit Cards and one-time EFT as a method of payment.**

### **ANNUAL POLICIES**

1. Paid in Full.
2. 4-Pay Plan - 25% down with 3 installments. Collect the 25% down. We will bill in 3 installments which will be due by day 50, day 140, & day 230.
3. 10-Pay Plan - 16.3% down with 9 installments. Collect the 16.3% down. We will bill in 9 installments which will be due by day 40, day 70, day 100, day 130, day 160, day 190, day 220, day 250, & day 280.
4. EZPay - 2 months downpayment required with 10 additional installments automatically deducted from a savings/checking account. Collect the downpayment and submit signed application form 00220-08-G with application and a voided check or deposit slip. The customer may choose date of automatic withdrawal.

**A SERVICE CHARGE IS ASSESSED FOR EACH INSTALLMENT, INCLUDING THE DOWN PAYMENT.**

# TARGET MARKET

- DP-1**
- Designed to meet the needs of the dwelling owner that has RENTAL or SEASONAL property or OWNER-occupied when the owner does not desire and/or qualify for coverage on a homeowners form. Risks should be in fair or better condition.  
**"Fair condition"** means the home is structurally sound with no visible sagging porches or rooflines. An average home may also need cosmetic repairs such as paint, missing shutters, or other items that may affect the visible condition but does not affect the integrity of the structure.  
**"Unacceptable condition"** includes, but is not limited to, broken or boarded up windows, unrepaired vandalism or damage, sagging porches and roofs, or excessive debris in the yard. For vacant homes, the dwelling must show signs of continued maintenance such as mowed lawns and yards relatively clean of debris.
- 
- DP-1 Vacant**
- Designed for dwellings that are in fair or better condition, which exhibit proper maintenance, and are temporarily VACANT due to one of the following conditions:
    - Renovation or remodeling
    - Between tenancy or real estate closings
    - Dwellings held for sale and on the market
    - Investment properties

**Dwellings vacant more than 12 months must be submitted for approval with 2 photos (front and back) prior to binding. Photos may be emailed to your underwriter directly or to the underwriting mailbox at underwriting@amig.com. If you are a subproducer please email your General Agent. Please include insured's name and quote number on the email.**

    - Special attention must be given to the upkeep of the property and the reason the home remains vacant.

**Vacant Manufactured Homes are eligible for this program.**
- 
- DP-3**
- Designed to accept individuals who have RENTAL or SEASONAL properties that would normally qualify for coverage through a standard carrier. **OWNER occupied homes are not eligible in the DP-3 program.** The program may also be used to accept dwellings with unfavorable liability exposures, such as a swimming pool, trampoline, business exposure, or animals. Risks must be in above average to excellent condition and reflect responsible ownership in the maintenance and upkeep of the property.

## UNDERWRITING REQUIREMENTS

A CLUE report will be obtained for all new business risks. A Brush Report may be obtained for new business. Inspections may be ordered for new business risks.

## PRIOR LOSS HISTORY

		EZChoiceD1	EZChoiceD3
LOSSES IN THE PAST 3 YEARS		<b>Maximum 3 losses.</b> No more than 1 fire or liability loss. No more than 2 of any other single cause of loss excluding weather.	<b>Maximum 3 losses.</b> Up to 1 non-weather loss and 2 weather losses.
		If the applicant has <b>more than 5 rental properties</b> and incurred losses exceed these guidelines then, Submit, Do Not Bind.	
SUBMIT, DO NOT BIND	<b>FIRE LOSSES &gt; \$10,000</b>	Provide details of fire, including preventative measures taken to prevent future fires. A copy of the fire report is required. Arson, or intentional act by applicant NOT acceptable.	
	<b>ALL LIABILITY LOSSES</b>	Maximum available \$100,000 Liability and \$1,000 Med Pay.	
	<b>THEFT LOSSES &gt; \$5,000</b>	Provide preventative measures taken.	
	<b>WATER LOSSES &gt; \$5,000</b>	N/A	Mold inspection from applicant may be required.
<b>GENERAL GUIDELINES</b>		Prior losses include any loss incurred on any property and/or structure owned, rented, or leased by the applicant. Complete details regarding the loss such as cause, location, date, and the amount paid for the loss are required. All repairs from prior losses must be complete.	

# RISKS CHARACTERISTICS

<b>Animals</b>	<ul style="list-style-type: none"> <li>◆ Applicants with large, unusual, exotic, vicious, or potentially vicious animals are <b>ONLY</b> acceptable if the policy is written without liability. Animals in this category include, but are not limited to: <ul style="list-style-type: none"> <li>Animals with a previous bite history or vicious propensities</li> <li>Dobermans, Chows, Rottweilers, Akitas, American Staffordshire Terriers (Pit Bulls), attack dogs and Wolf Hybrids, (or any mix thereof) Ostriches, Emus, Horses, Farm or Ranch animals, or any type of wild exotic animals or pets.</li> </ul> </li> </ul>
<b>Swimming Pools</b>	<ul style="list-style-type: none"> <li>◆ In-ground pools must have a fence, at least four feet high with a locking gate that encloses the pool.</li> <li>◆ Above-ground pools must have either a fence, at least four feet high with a locking gate that encloses the pool or steps and ladders that can be secured, locked, or removed when the pool is not in use.</li> <li>◆ Risks not meeting this criteria are acceptable if liability coverage is <b>NOT</b> included.</li> <li>◆ Rental and Vacant risks are not acceptable with liability coverage.</li> </ul>
<b>Age</b>	<ul style="list-style-type: none"> <li>◆ Row homes, town homes and twin homes older than 60 years must have the roof and electric updated within the last 20 years.</li> </ul>
<b>Roof</b>	<ul style="list-style-type: none"> <li>◆ DP-1: No age restriction. DP-3: Must be 20 years of age or newer. Exceptions to this rule are tile and concrete tile roofs.</li> <li>◆ Row homes, town homes and twin home roofs must have been updated within the last 20 years.</li> <li>◆ Flat roofs allowed for DP-3 and row homes, town homes and twin homes if they have been updated in the past 12 years.</li> </ul>
<b>Wiring</b>	<ul style="list-style-type: none"> <li>◆ DP-1 &amp; DP-3: Knob &amp; tube wiring is <b>NOT</b> acceptable. DP-3: <b>Must</b> have circuit breakers. Fuse boxes (full or partial) are <b>NOT</b> acceptable.</li> <li>◆ Row homes, town homes and twin home electric must have been updated within the last 20 years.</li> </ul>
<b>Row Homes or Town Homes</b>	<ul style="list-style-type: none"> <li>◆ Risk must be 60 years of age or newer, or have roof and electric updated within the last 20 years.</li> <li>◆ Must have firewalls separating each unit.</li> </ul>
<b>Heating</b>	<ul style="list-style-type: none"> <li>◆ Primary heat source must be thermostatically controlled and <b>NOT</b> a supplemental heating device unless written in the Seasonal DP-1 program.</li> </ul>
<b>Supplemental Heating</b>	<ul style="list-style-type: none"> <li>◆ Supplemental heating devices include wood/coal/pellet or any other solid fuel burning device. <ul style="list-style-type: none"> <li>○ Kerosene and other portable space heaters are <b>NOT</b> acceptable.</li> </ul> <b>Note:</b> Fireplaces are <b>NOT</b> considered supplemental heating devices unless equipped with a fireplace insert. </li> </ul>
<b>Business on Premises</b>	<ul style="list-style-type: none"> <li>◆ Applicants with employees are acceptable if liability coverage is <b>NOT</b> included.</li> </ul>
<b>Farming on Premises</b>	<ul style="list-style-type: none"> <li>◆ Acceptable if liability coverage is <b>NOT</b> included.</li> </ul>
<b>In Name of Corporation</b>	<ul style="list-style-type: none"> <li>◆ Owner-occupied acceptable if Personal Liability coverage is <b>NOT</b> included. (DP-1 only)</li> <li>◆ Premises liability coverage is available for Rental and Seasonal risks. (DP-1 &amp; DP-3)</li> </ul>
<b>Non-Renewed Or Canceled</b>	<ul style="list-style-type: none"> <li>◆ Applicants non-renewed or canceled by the prior carrier due to underwriting reasons must provide reason for non-renewal or cancellation. <b>DP-3 Only: Submit, Do Not Bind applicants with this characteristic.</b></li> </ul>
<b>Steps, Porches and Decks</b>	<ul style="list-style-type: none"> <li>◆ Must have secured handrails if 3 feet or more above the ground.</li> <li>◆ Risks not meeting this criteria are acceptable if liability coverage is NOT included.</li> </ul>
<b>Uninsured Properties</b>	<ul style="list-style-type: none"> <li>◆ The following applies for Seasonal DP-1: <ul style="list-style-type: none"> <li>○ If dwelling value is greater than \$30,000 and dwelling has been uninsured for more than 30 days, <b>DO NOT BIND/SUBMIT</b> for approval with explanation.</li> <li>○ If the dwelling value is less than \$30,000, there is no prior insurance requirement.</li> </ul> </li> <li>◆ For all DP-3 and Owner, Rental and Vacant DP-1: <ul style="list-style-type: none"> <li>○ If the risk has been uninsured for 31-90 days <b>DO NOT BIND/SUBMIT</b> with explanation.</li> <li>○ If the risk has been uninsured for more than 90 days then <b>DO NOT BIND/DO NOT SUBMIT</b>. Special exceptions may be made for extenuating circumstances. Please contact your underwriter for consideration with full details.</li> </ul> </li> </ul>
<b>Short Term Rental</b>	<ul style="list-style-type: none"> <li>◆ The following applies to Rental DP-1 and DP-3.</li> <li>◆ The Lease Term must be less than 3 months.</li> <li>◆ Insured lives within 100 miles of the property or the property is managed by a property manager.</li> </ul>

## RISKS CHARACTERISTICS (continued)

	<ul style="list-style-type: none"> <li>◆ Vandalism and Malicious Mischief exclusions will not apply.</li> </ul>
<b>Occasional Rental</b>	<ul style="list-style-type: none"> <li>◆ Home must be occupied for at least 4 months and only occasionally rented.</li> <li>◆ Vandalism and Malicious Mischief exclusions will not apply.</li> <li>◆ <b>DF003 (08/06)</b> Reduction in Coverage when Vacant or Unoccupied will not apply</li> </ul>
<b>Supporting Business</b>	<ul style="list-style-type: none"> <li>◆ DP-1 and DP-3 can be written on a stand-alone basis.</li> </ul>
<b>Stand Alone Other Structures</b>	<ul style="list-style-type: none"> <li>◆ <b>Structure Endorsement –DPB00 (06/08)</b> <ul style="list-style-type: none"> <li>○ The Structure Endorsement will provide coverage for structures used for seasonal purposes such as camping structures, casitas, boat houses (no living quarters) or covered boat slips and also structures like pole barns.</li> <li>○ Coverage A will be provided on these risks with the same options available in our Seasonal DP-1 Program.</li> <li>○ When the Structure Endorsement is attached, we allow boat house structures and covered boat slips to be written. No liability is available for boat houses/covered slips. Please note: For mechanical lift coverage, please see our First Choice Watercraft Program for coverage availability. We also permit the open pier and stilt structures for these risk.</li> <li>○ When 2 or more structures need to be insured on the same premise and neither is a dwelling, the largest structure should be insured as the Coverage A with the Structure Endorsement. The 2<sup>nd</sup> structure should be written as Other Structure Coverage on the same policy.</li> </ul> </li> <li>◆ <b>How to Bind Stand Alone Other Structures</b> <ul style="list-style-type: none"> <li>○ Select Seasonal Occupancy DP-1 in modernLINK</li> <li>○ On Coverage Page, answer yes to either of these risk code questions: <ul style="list-style-type: none"> <li>▪ Is the dwelling Coverage A amount being requested for an Other Structures only policy such as a pole barn, storage building or camping structure?</li> <li>▪ Is the structure a boathouse or covered slip without living quarters?</li> </ul> </li> <li>○ Finally, provide a description in the memo field of the risk.</li> </ul> </li> <li>◆ Risk Code 0S - Other Structure or SB - Boat Slip.</li> </ul>
<b>Vacant Home Builder's Risk Renovation Coverage</b>	<p>Builder's Risk Renovation is intended for Vacant Homes that are undergoing major renovations or completion of new construction (home must be fully enclosed). The endorsement will allow you to insure the renovation amount prior to completion. The renovation amount should equal the value of improvements, alterations or repairs to buildings or structures under renovation. When entering the dwelling limit in modernLINK, the limit should include the dwelling value plus the renovation amount. (For example, if the dwelling value is \$60,000 and the renovation amount is \$15,000, then enter \$75,000.) A separate question will be asked for the renovation amount as this will be used for underwriting and claims purposes.</p> <p>The endorsement includes coverage for scaffolding or temporary building constructions. Theft of Building Materials is covered up to a \$5,000 limit. If Premises Liability is purchased, Independent Contractor's liability is excluded.</p> <p>Upon completion of renovations, the Builder's Risk Coverage must be requested to be removed by the insured.</p> <ul style="list-style-type: none"> <li>◆ <b>Examples of when the Builder's Risk Renovation could be endorsed:</b> <ul style="list-style-type: none"> <li>○ Homes that have just been purchased undergoing major renovation.</li> <li>○ Unfinished newly constructed homes that have been purchased out of foreclosure or bankruptcy prior to the home being 100% complete by the builder. The endorsement would cover the home while undergoing its final construction. The home must be fully enclosed.</li> </ul> </li> </ul>
<b>Vacancy Permission Endorsement DP-1 and DP-3</b>	<p>Vacancy Permission allows an owner, rental, or seasonal home to be temporarily written as a vacant home. When an owner, rental, or seasonal home goes temporarily vacant this endorsement can be added to prevent having to cancel and rewrite the policy. Once the home is no longer vacant the endorsement just has to be removed and the policy will switch back to the original owner, rental, or seasonal dwelling.</p> <ul style="list-style-type: none"> <li>◆ <b>DP-1</b> – The agent is writing a new policy for an insured and the home is currently vacant, perhaps being renovated or in the process of trying to rent it out, and the plan is for it to be either a rental, owner, or seasonal in the future.</li> <li>◆ <b>DP-3</b> – This option is available for DP-3 as long as the risk itself qualifies for a DP-3 per the Underwriting guidelines (in other words, no homes under renovation, home must be in above average condition, age of roof and home quality, etc.)</li> <li>◆ <b>DP-3</b> – In modernLINK, simply enter a quote like a typical DP-3 Owner, Rental, or Seasonal. Then on the Coverage page select the Vacancy Surcharge coverage. This coverage will treat the policy as a DP-3 vacant.</li> </ul>

# RISKS THAT ARE NOT ACCEPTABLE

## DO NOT BIND • DO NOT SUBMIT

<b>Applicants</b> <i>With these characteristics</i>	<ul style="list-style-type: none"> <li>◆ Currently unemployed, other than retired or disabled</li> <li>◆ Four or more losses of any kind in the last three years (<i>For additional guidelines see "Prior Loss History"</i>)</li> <li>◆ Past conviction for arson, fraud, or other insurance-related offenses</li> <li>◆ Mortgage payments 60 days or more past due or currently in foreclosure</li> <li>◆ More than two lienholders and/or mortgagees</li> </ul>
<b>Dwellings</b> <i>With these characteristics</i>	<ul style="list-style-type: none"> <li>◆ Attached to, occupied as, or converted from a commercial risk</li> <li>◆ Condemned</li> <li>◆ Under construction, undergoing major renovations that require the dwelling to be unoccupied (unless written in the Vacant Dwelling program). (Minor renovations are acceptable and include painting, roof repairs, carpeting, and plastering)</li> <li>◆ Unrepaired or existing damage such as broken or boarded up windows (unless written in the Vacant Dwelling program and undergoing renovations)</li> <li>◆ Hand hewn log homes, earth homes, dome homes, open pier homes, stilt homes, or condominiums unless covered boat slip on stilts or poles and Structure Endorsement applies</li> <li>◆ Row homes, town homes and twin homes older than 60 years must have the roof and electric updated within the last 20 years</li> <li>◆ Manufactured homes, modified manufactured homes, or trailers (if vacant, manufactured homes may be eligible for the Vacant Dwelling Program)</li> <li>◆ Open foundations (DP-3 Only)</li> <li>◆ Non-conventional construction or design (<i>Shell homes, Do-It-Yourself construction, or homemade homes</i>)</li> <li>◆ Primary heat source NOT thermostatically controlled or a supplemental heat source unless risk is Seasonal DP-1</li> <li>◆ Kerosene or portable space heaters</li> <li>◆ Underground fuel tank on premises if liability coverage is included on policy</li> <li>◆ Without smoke detectors (Seasonal &amp; Vacant properties are acceptable without smoke detectors)</li> <li>◆ Flat roofs or tin roofs, unless they have been updated in the past 12 years (DP-3 Only)</li> <li>◆ Without utilities such as natural gas, electric, or water (Seasonal &amp; Vacant properties are acceptable without utilities)</li> <li>◆ In the name of a corporation if personal liability coverage is included on policy</li> <li>◆ Within 1,000 feet of rising water, or in an area that is prone to flooding (exception for non-residential boat houses and covered boat slips if Structure Endorsement applies)</li> <li>◆ With farming conducted on premises, if liability coverage is included on policy</li> <li>◆ Fraternities, sororities, student housing or other similar types of occupancies</li> <li>◆ In a landslide</li> <li>◆ In a forest fire, brush fire area or within 500 feet of brush</li> <li>◆ Owner Occupied homes in the DP-3 program</li> <li>◆ In an area that is isolated, not accessible by road unless written in DP-1 Seasonal</li> <li>◆ Rented out for less than 3 months including weekly rentals unless the Short Term Rental Coverage is purchased</li> <li>◆ Owner and seasonally occupied dwellings that are rented out for any length of time unless the Occasional Rental Coverage is purchased</li> <li>◆ Homes that are not fully enclosed</li> </ul>
<b>Other Structures</b> <i>With these characteristics</i>	<ul style="list-style-type: none"> <li>◆ In poor physical condition and not properly maintained</li> <li>◆ Kerosene or portable space heaters</li> </ul>

**Circumstances reflecting an unusual exposure or increase in hazard not addressed above are unacceptable.**

## CANCELLATION PROCEDURES

American Modern Insurance Group, Inc. will accept a request to cancel a policy when we receive that request within 90 days of the requested cancellation date, and the request is accompanied by proper documentation. If the request is received more than 90 days after the requested cancellation date, the effective date of the cancellation will be the date the request was received at American Modern Insurance Group, Inc. unless:

- ◆ Insured no longer had a financial interest in the risk as of the requested cancellation date;
- ◆ The request to cancel is due to a total loss;
- ◆ Duplicate American Modern policy providing coverage for the same risk exists.



# OPTIONAL COVERAGES

Coverage	Available Occup.	Limits	Rates	Included Coverages	Important Information	Codes
<b>Personal Liability</b>	Owner	\$25,000	<b>1 Family</b>		\$500 Medical Payments each person, \$25,000 each occurrence.	<b>K3</b>
		\$50,000	\$35.00			
		\$100,000	\$43.00			
		\$200,000	\$60.00			
		\$300,000	\$73.00			
			\$85.00			
			<b>2 Fam    3-4 Fam</b>			
		\$25,000	\$45.00	\$50.00		
		\$50,000	\$60.00	\$68.00		
		\$100,000	\$73.00	\$85.00		
\$200,000	\$85.00	\$111.00				
\$300,000	\$111.00	\$128.00				
<b>PremisesLiability Territories 60 &amp; 61</b>	Rental Seasonal Vacant	\$25,000	<b>1 Family</b>		\$500 Medical Payments each person, \$25,000 each occurrence.	Vacant Liability rates are pro-rated.
		\$50,000	\$35.00			
		\$100,000	\$50.00			
		\$200,000	\$70.00			
		\$300,000	\$85.00			
		\$500,000	\$100.00			
			\$135.00			
			<b>2 Fam    3-4 Fam</b>			
		\$25,000	\$45.00	\$50.00		
		\$50,000	\$70.00	\$80.00		
\$100,000	\$85.00	\$100.00				
\$200,000	\$100.00	\$130.00				
\$300,000	\$125.00	\$150.00				
\$500,000	\$174.00	\$201.00				
<b>PremisesLiability Territories 62, 63 &amp; 64</b>	Rental Seasonal Vacant	\$25,000	<b>1 Family</b>		\$500 Medical Payments each person, \$25,000 each occurrence.	Vacant Liability rates are pro-rated.
		\$50,000	\$53.00			
		\$100,000	\$65.00			
		\$200,000	\$80.00			
		\$300,000	\$93.00			
		\$500,000	\$105.00			
			\$119.00			
			<b>2 Fam    3-4 Fam</b>			
		\$25,000	\$80.00	\$159.00		
		\$50,000	\$98.00	\$195.00		
\$100,000	\$120.00	\$240.00				
\$200,000	\$137.00	\$278.00				
\$300,000	\$158.00	\$315.00				
\$500,000	\$174.00	\$342.00				
<b>Medical Payments - Personal and Premises Liability</b>	Owner	\$1,000/\$25,000	\$5.00 for \$1000 of coverage		\$500/\$25,000	<b>BA</b>
	Rental					
	Seasonal Vacant		<b>3 Month    6 Month</b> \$1.00    \$3.00			
<b>Personal Property</b>	Owner	Min: \$1,000	<b>Rates per \$1,000</b>		None	Not available for Vacant.
	Rental	Max: 100% of Coverage A	<b>Territory 60/61/64</b>			
	Seasonal		<b>PC 1-8    PC 9-10</b> \$2.50    \$4.00			
			<b>Territory 62/63</b> <b>PC 1-10</b> \$4.00			<b>7M1 7M2 7O8 7M3 7O9</b>
<b>Additional Living Expense</b>	Owner	Max: 20% of Coverage A	\$5.00 per \$1,000			<b>46</b>
<b>Optional Deductibles</b>		<u>All Other Peril Options</u>	<b>O.R.S*</b>	<b>Vacant</b>	Owner, Rental, Seasonal Base Deductible: \$500  Vacant Base Deductible: \$1,000	<b>H8</b>
	Owner	\$250	+5%	n/a		
	Rental	\$500	Base	+5%		
	Seasonal	\$1,000	-10%	Base		
	Vacant	\$2,500	-20%	-10%		
	\$5,000		-30%	-25%		

## OPTIONAL COVERAGES (Continued)

Coverage	Available Occup.	Limits	Rates	Included Coverages	Important Information	Codes
<b>Personal Property Replacement Cost</b>	Rental Seasonal		\$2.00 per \$1,000		DP-3 only	<b>BK</b>
<b>Other Structures Coverage</b>	Owner Rental Seasonal Vacant	Max: 50% of Coverage A, not to exceed \$30,000.	\$5.00 per \$1,000 <b>Vacant - 3 Month</b> - \$1.00 <b>Vacant - 6 Month</b> - \$3.00			<b>A1</b>
<b>Residence Burglary</b>	Owner Rental		\$30.00 per \$1,000	None	Maximum \$10,000 of cov.	<b>B1</b>
<b>Vandalism and Malicious Mischief</b>	Owner Rental Vacant		<b>Owner/Rental</b> \$.70 per \$1,000 <b>Vacant 3 Month</b> \$.18 per \$1,000 <b>Vacant 6 Month</b> \$.35 per \$1,000	\$500 deductible applies. Available in DP-1	Damage caused by tenants and/or their relatives is excluded.	<b>B2</b>
<b>Windstorm and Antennas</b>	Owner Seasonal Vacant		<b>*O, R, S</b> \$3.00 <b>Vacant - 3 Month</b> - \$1.00 <b>Vacant - 6 Month</b> - \$2.00		Available in DP01	<b>PK</b>
<b>Occasional Rental Endorsement</b>	Owner Seasonal		15% of Coverage A			<b>PP</b>
<b>Short Term Rental</b>	Rental		\$40.00	V&MM will not apply for DP-1 & DP-3		<b>ST</b>
<b>Builders Risk Renovation Cov.</b>	Vacant		20% of Coverage A			<b>SX</b>

## OPTIONAL EXCLUSIONS FOR RISK ACCEPTANCE

Coverage	Available Occup.	Limits	Rates	Important Information	Codes
<b>Other Structures Exclusion</b>	Owner Rental Seasonal Vacant	N/A	\$3.00 Credit	This exclusion will remove all Other Structures Coverage at the insured premises.	<b>AZ</b>

## CREDITS/SURCHARGES

Premium surcharges and/ or credits may apply for the following:	Important Information	Amount	Code
<b>2, 3 or 4 Family Surcharge</b>		<b>2 Family</b> 21% <b>3 or 4 Family</b> 39% - DP-1 50% - DP-3	<b>2F - 28</b> <b>3F - 29</b> <b>4F - 43</b>
<b>Masonry Construction Discount (N/A for Stucco)</b>	Owner, Rental & Seasonal Risks only	-14% Credit	
<b>Supplemental Heating Device</b>		\$40.00	<b>H2</b>
<b>Row Home Surcharge</b>		+20%	<b>U3</b>
<b>Age of Home</b>	Owner, Rental, Seasonal	<u>1990 + (2B)</u> - -5% <u>1970 - 1989 (2C)</u> - +5% <u>1920 or later (2E)</u> - +15% <u>1920 or later (DP-3)</u> - +25%	
<b>Vacancy Permission</b> (see page 6 for more information)	For a home that is temporarily vacant in the Owner, Rental or Seasonal program.	<b>Terr 60</b> <b>Terr 61</b> <b>Terr 62</b> <b>Terr 63</b> <b>Terr 64</b> <b>PC 1-10</b> <b>PC 1-10</b> <b>PC 1-10</b> <b>PC 1-10</b> <b>PC 1-10</b> <b>DP-1:</b> 0.64 0.69 0.55 0.38 0.66 <b>DP-3:</b> 0.66 0.71 0.57 0.40 0.68	<b>VS</b>

# SETTLEMENT OPTIONS

Options	Definition	Rates		Codes
		DP-1	DP-3	
<b>Actual Cash Value (ACV)</b>	The cost to repair or replace property with new materials of like kind and quality, less allowance for physical deterioration and depreciation, including obsolescence. Home must be insured to 100% Market Value (excluding land).	Included	Optional (No Charge)	<b>1</b>
<b>Replacement Cost*</b>	The full cost to repair or replace property, with no deduction for depreciation.	N/A	Included	<b>2</b>
<b>Agreed Value Modified Functional Replacement Cost (DP-3)</b>	Agreed upon amount the insurer will pay the insured to repair or replace damaged property in the event of a total loss of the property insured without any adjustment for depreciation or appreciation. Partial losses settled at the functional replacement cost up to the policy limit. Home must be insured to 100% Market Value (excluding land).		6%	<b>DP-3: 4</b>

\*Replacement Cost subject to modernLINK value calculation.

### Flat Roof Eligibility

- Flat roofs are now eligible for the DP-3 program (including row homes), if the roof has been updated in the last 12 years.

# FORMS LISTING (For Reference Only)

Form Number	Title	DP-1				DP-3	
		O	R	S	V	R	S
0110-4269 (05/92)	Declarations Page						
SD137 (03/04)	Dwelling Property – Basic Form (DP-1)						
SD337 (05/05)	Dwelling Property - Special Form (DP-3)						
D1D3APP-PA-INS (04/08)	Application						
<b><u>BASIC PROGRAM - MANDATORY ENDORSEMENTS</u></b>							
SDI37 (05/05)	Dwelling Property Construction Cost Index Endorsement – Pennsylvania					X	X
SDB37 (05/05)	Dwelling Property Log Building Endorsement - Pennsylvania					X	X
S1U37 (05/05)	Dwelling Property Reduction in Coverage when Vacant or Unoccupied - Pennsylvania	X	X	X		X	X
SDM37 (11/09)	Dwelling Property Water Damage and Mold Endorsement – Pennsylvania					X	X
S1937 (05/05)	Dwelling Property Criminal Acts Exclusion - Pennsylvania	X	X	X	X		
SDY37 (06/04)	Dwelling Property Cap on Losses from Certified Acts of Terrorism		X			X	
S1237 (10/10)	Dwelling Property Vacancy Permission - Pennsylvania				X		
S1W37 (05/05)	Dwelling Property Fraud Warning – Pennsylvania	X	X	X	X	X	X
SDC37 (05/05)	Dwelling Property Owner Occupied Cancellation and Non-Renewal – Pennsylvania	X					
SDT37 (05/05)	Dwelling Property Cancellation and Non-Renewal – Pennsylvania		X	X	X	X	X
<b><u>BASIC PROGRAM - OPTIONAL ENDORSEMENTS</u></b>							
ncrpa (07/04)	Notice of Cancellation or Nonrenewal	X	X	X	X	X	X
DBR37 (10/08)	Builders Risk Renovation and/or New Construction Coverage				X		
DPB37 (08/08)	Structure Endorsement - DP-1 (Risk Code <b>OS</b> and <b>SB</b> )			X			
DPY37 (11/08)	Agreed Value Modified Functional Replacement Cost					X	X
D3037 (10/10)	Dwelling Property Vacancy Permission Special Form - Pennsylvania					X	X
S1X37 (05/05)	Dwelling Property General Change - Pennsylvania	X	X	X	X	X	X
S1L37 (05/05)	Dwelling Property Additional Living Expense – Pennsylvania	X					
S1B37 (05/05)	Dwelling Property Residence Burglary - Pennsylvania	X	X			X	
S1137 (05/05)	Dwelling Property Antenna Coverage - Windstorm and Hail Buy-Back - Pennsylvania	X	X	X	X		
S1237 (10/10)	Dwelling Property Vacancy Permission - Pennsylvania	X	X	X			
S1V37 (05/05)	Dwelling Property Vandalism and Malicious Mischief Exclusion – Pennsylvania			X			
SD837 (12/07)	Dwelling Property Other Structures Exclusion - Pennsylvania	X	X	X	X	X	X
SFR37 (12/07)	Dwelling Property Personal Property Replacement Cost					X	X
SDO00 (04/05)	Dwelling Property Special Form Actual Cash Value Loss Settlement					X	X
<b><u>PERSONAL LIABILITY - MANDATORY ENDORSEMENTS</u></b>							
SL037 (05/04)	Personal Liability endorsement - Pennsylvania	X					
SLS37 (08/06)	Swimming Pool Slide and Diving Board Exclusion	X					
SLU37 (12/07)	Personal Liability Exclusion of Underground Storage Tank Incidents	X					
<b><u>PREMISES LIABILITY - MANDATORY ENDORSEMENTS</u></b>							
73258 (12/03)	Dwelling Policy Premises Liability Insurance - Pennsylvania		X	X	X	X	X
PLS37 (08/06)	Swimming Pool Slide and Diving Board Exclusion		X	X	X	X	X
PLU37 (12/07)	Premises Liability Exclusion of Underground Storage Tank Incidents		X	X	X	X	X
PLY37 (06/04)	Premises Liability Cap on Losses from Certified Acts of Terrorism		X			X	
<b><u>IMPORTANT NOTICES - MANDATORY ENDORSEMENTS</u></b>							
IN091 (08/05)	Important Notice Regarding Dwelling Limit					X	X
IN614 (09/06)	Important Notice – Flood and Earthquake	X	X	X	X	X	X

# HOW TO REACH US WHEN YOU NEED US

---

## **REPORT A CLAIM:**

- Online:** In modernLINK®, under the Quotes and Policies tab click the Claims link.
- Phone:** 1-800-375-2075
- Fax:** Varies by state. Check the list on modernLINK.
- Mail:** American Modern Insurance Group, Inc.  
Attn: Claims Processing  
PO Box 5323  
Cincinnati, OH 45201-5323

## **BILLING OR POLICY QUESTION:**

- Phone:** 1-800-543-2644  
Monday to Friday, 8 a.m. to 7 p.m. Eastern

## **modernLINK SUPPORT:**

- Hours:** Monday to Friday, 7 a.m. to midnight Eastern  
Saturday and Sunday, 8 a.m. to 9 p.m.
- Help:** Talk to your office's modernLINK Profile Administrator  
Click the Help link at the upper right of the modernLINK screen.  
Systems Support: 1-866-527-9583 or [systemsupport@amig.com](mailto:systemsupport@amig.com)  
Monday to Friday, 8 a.m. to 6 p.m. Eastern  
After hours support handled by voicemail return call.

## **BINDING RESTRICTIONS:**

Check modernLINK for current binding restrictions.

## **ORDER SALES MATERIALS:**

Go online to [marketingcenter.amig.com](http://marketingcenter.amig.com) (no www in the address)



**AMERICAN MODERN SELECT  
INSURANCE COMPANY**

---

**EXECUTIVE OFFICE**  
POST OFFICE BOX 5323, CINCINNATI, OHIO 45201-5323, 1-800-543-2644

American Modern Insurance Group is a registered service mark of American Modern Insurance Group, Inc.  
© American Modern Insurance Group 2010